UNIVERSITATEA BABEŞ-BOLYAI
BABEŞ-BOLYAI TUDOMÁNYEGYETEM
BABEŞ-BOLYAI UNIVERSITÄT
BABEŞ-BOLYAI UNIVERSITY
TRADITIO ET EXCELLENTIA

Facultatea de Litere
Str. Horea nr. 31
400202, Cluj-Napoca
Tel: 0264 5322388
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COURSE SYLLABUS

1. Information about the study program

1.1 University	Babeș-Bolyai University
1.2 Faculty	The Faculty of Letters
1.3 Department	English Language and Literature
1.4 Field of study	Language and literature
1.5 Study cycle (BA/MA)	MA
1.6 Study program/Qualification	British Cultural Studies / Master

2. Information about the subject

2.1 Course title/Code		LME2215 Practical seminar - researching and writing the dissertation (taught in English)						
2.2 Course tutor		—						
2.3 Seminar tutor		Dissertation supervisor						
2.4 Year of study	2	2.5 Semester	2	2.6 Type of assessment	VP	2.7 Course status	Contents	DA
							Mandatory	DO

3. Total estimated time (teaching hours per semester)

3.1 Number of hours per week	3	of which: 3.2 course	0	3.3 seminar/laboratory	3
3.4 Total number of hours in the curriculum	36	of which: 3.5 course	0	3.6 seminar/laboratory	36
Time distribution					Hours
Study based on textbook/course manual/recommended reading/personal notes					36
Additional research in the library, by accessing scientific databases, or during field work					36
Preparation for seminars/laboratory classes, essays, portfolios and reports					36
Tutoring					27
Assessment (examinations)					4
Other activities					
3.7 Total hours for individual study	139				
3.8 Total hours per semester	175				
3.9 Number of credits	7				

4. Prerequisites (if necessary)

4.1 Curriculum	—
4.2 Skills	• Fundamental notions of academic research, documentation in libraries and archives (Master's Degree Level). • Basic knowledge of writing an academic paper.

5. Conditions (if necessary)

5.1. For delivering lectures	• room with smart board, laptop and projector
5.2. For teaching seminars/laboratory classes	• room with smart board, laptop and projector • final assessment is dependent upon fulfilment of requirements (writing and presenting the mandatory papers / practical tasks)

6. Acquired specific competences

Professional competences	C1 Appropriate use of fundamental concepts in the study of general linguistics, theory of literature and comparative literature; C2 Efficient written and oral communication in English; C3 Description of the phonetic, lexical and grammatical system of the English language and its use in the production and translation of texts and in verbal interaction; C4 Analysis and presentation of literary phenomena in the context of the reference culture; C5 Description of the phonetic, lexical and grammatical system of the second language and its use in the production and translation of texts and in verbal interaction;

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	C6 Analysis and presentation of literary phenomena in the context of the reference culture B.
Transversal competences	CT1 Using the instruments of linguistics and literary studies in accordance to professional ethics; CT3 Setting up an individual project for lifelong training; achieving training by accumulating information, participating in team projects and in institutional and personal development programs.

7. Course objectives (derived from the specific competences acquired)

7.1 General objective of course	• This module offers an applied approach to the principles of academic ethics and the norms and methods of writing a scientific paper / dissertation.
7.2 Specific objectives	• Concepts of research ethics (plagiarism, copyright, role and use of references, authenticity/intellectual theft, etc.); the good practices of research ethics. • Explanation of a number of key-concepts in the process of writing a dissertation. • The use of different perspectives in dealing the problems specific to writing a dissertation. • The quantitative and qualitative analysis of information. • Archiving, referencing and the critical assessment of specialist bibliography. • Constructing a complex, rich and precise oral / written discourse.

8. Contents

8.1 Lectures	Teaching methods	Remarks
–	–	This module consists exclusively of a practical course.
Bibliography		
8.2 Seminars	Teaching methods	Remarks
1. RESEARCH ETHICS MODULE (1) What is academic ethics? Introductory notions. Key-words: ethics, deontology, research, epistemology, authenticity.	Heuristic conversation, exemplification, exercises.	
2. RESEARCH ETHICS MODULE (2) Types of sources and how to treat them. Key-words: sources, research, quantitative analysis, qualitative analysis, archiving.	Heuristic conversation, exemplification, exercises.	
3. RESEARCH ETHICS MODULE (3) Plagiarism: definition, examples and ways to prevent it. Key-words: plagiarism, cloning, copying, adapting, aggregating.	Heuristic conversation, exemplification, exercises.	

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4. RESEARCH ETHICS MODULE (4) Integrating references: citing, paraphrasing, summarising, etc. Key-words: references, citing, paraphrase, notes, summary.	Heuristic conversation, exemplification, exercises.	
5. DISSERTATION DOCUMENTATION MODULE (1) Working with electronic information databases. Conducting research in the library, devising an adequate critical bibliography. Key-words: research, qualitative analysis, bibliography, references, citing	Heuristic conversation, exemplification, exercises.	
6. DISSERTATION DOCUMENTATION MODULE (2) Devising reading notes. Strategies and instruments. Key-words: documentation, qualitative analysis, notes, reading notes, archiving.	Heuristic conversation, exemplification, exercises.	
7. DISSERTATION DOCUMENTATION MODULE (3) Corroborating bibliographical resources. Key-words: corroboration, bibliography, references, notes, authenticity.	Heuristic conversation, exemplification, exercises.	
8. DISSERTATION WRITING MODULE (1) Devising the plan of the dissertation. Key-words: plan, contents, indexing, structuring, formatting.	Heuristic conversation, exemplification, exercises.	
9. DISSERTATION WRITING MODULE (2) The Introduction: content and argumentation. Key-words: abstract, introduction, rationale, motivation, argumentation.	Heuristic conversation, exemplification, exercises.	
10. DISSERTATION WRITING MODULE (3) The chapters: structure, linking, developing the main ideas. Key-words: paragraph, section, chapter, coherence, cohesiveness.	Heuristic conversation, exemplification, exercises.	
11. DISSERTATION WRITING MODULE (4) Formulating the conclusions; Devising the bibliography and the additional elements (appendices, lists of terms and figures, etc.). Key-words: conclusions, bibliography, appendix, glossary, notes.	Heuristic conversation, exemplification, exercises.	
12. DISSERTATION WRITING MODULE (5) The final formatting of the text. Proof-reading. Key-words: pagination, structuring, editing, proof-reading, reviewing.	Heuristic conversation, exemplification, exercises.	

Bibliography

"Code of Ethics in Academic Research." *European University Institute*, https://www.eui.eu/Documents/ServicesAdmin/DeanOfStudies/CodeofEthicsinAcademicResearch.pdf .
Harris, R (2004), "Anti-Plagiarism Strategies for Research Papers." *VirtualSalt*, 18 May 2015, https://www.virtualsalt.com/antiplag.htm.
Russell, Tony, et al. "MLA Formatting and Style Guide." *The Purdue OWL*, Purdue U Writing Lab, 2 Aug. 2016.
The Chicago Manual of Style, available online at http://www.chicagomanualofstyle.org/home.html.
The MLA Handbook, available online at https://owl.english.purdue.edu/owl/resource/747/01.
"The Plagiarism Spectrum: Tagging 10 Types of Unoriginal Work." *Turnitin.* http://turnitin.com/assets/en_us/media/plagiarism_spectrum.php.

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9. Validating course contents based on the expectations of epistemic communities, professional associations and of potential employers related to the field of study.

- The content of the subject is reflected in the study programmes in pre-university and university institutions (which represent the principal prospective employers of the graduates of our line of studies).
- The syllabus is supported by specialised literature.
- The content of the seminar is in accordance with the national and international norms and laws regarding research ethics.

10. Assessment (examination)

Type of activity	10.1 Assessment criteria	10.2 Assessment methods	10.3 Weight in the final grade
10.4 Lecture	–	–	–
10.5 Seminar	• Knowing the criteria of academic ethics and the norms of devising an extensive scientific paper.	Colloquium (drafting at least 40 pages of the dissertation) Continuous assessment	70% 30%
10.6 Basic performance standard			
• Knowing and applying adequately the fundamental principles of research ethics in the field of Humanities / Philology. • Proper use of specialised vocabulary / terminology. • Preparing the dissertation in line with the applicable norms and standards			
Organizational details, exceptional situation management: • Final assessment is not pre-conditioned by a minimum number of attendances of practical activities. • Any fraudulent practices will result in refusal of assessment and a commensurate grade on the paper (1 "one").			

Date 17.03.2022	Course tutor's signature	Seminar tutor's signature *Dissertation supervisor*
Date of department endorsement 14.04.2022	Head of department's signature	
Date of Dean's endorsement	Signature of the vice-Dean in charge	Faculty stamp